**Program name**

**Sick Child Policy Amendment: COVID-19 template**

The safety and wellbeing of all staff, children, and the families at Program name continues to be of utmost importance to us. We always commit to taking all precautions toward keeping children and staff safe and healthy, including the current time of the COVID-19 outbreak. Following this additional sick child policy will help Program name to do this.

Children will be monitored for signs or symptoms of COVID-19 daily. **Children will be asked to stay home or return home if any of the following applies:**

* Have a fever of 100.4 or higher
* Have had a fever of 100.4 or higher or other potential symptoms of COVID-19, such as shortness of breath or persistent dry cough, within the last 72 hours
* Have come in contact with others who have COVID-19

**To prevent the spread of COVID-19:**

* Children with signs/symptoms of COVID-19 or who have been exposed to others with COVID-19 will be asked to stay home
* Children who develop signs/symptoms of COVID-19 while at the program will be immediately separated from others and the program staff will contract the family member and/or emergency contact to pick the child up
* We encourage families to practice frequent handwashing at home
* Program name will practice handwashing upon arrival to the program, before meals and snacks, after outdoor play, after using the bathroom, prior to going home, after nose blowing or assisting a child with blowing their nose, coughing, or sneezing
* Cover cough and sneezes with tissues, throw tissues in the trash, and clean hands with soap and water or hand sanitizer (if soap and water is not readily available)
* Clean and disinfect frequently touched surfaces at least daily, including tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks

**If an enrolled child or employee tests positive for COVID-19:**

* The local public health department and the Child Care Resource and Referral will be contacted. Program name will follow their guidance for next steps
* The program will post and notify families of any confirmed staff or child cases of COVID-19

**Returning to a child care facility after suspected COVID-19 symptoms**

If a staff member or child has symptoms of COVID-19 or is in close contact of someone with COVID-19, they can return to the child care facility if the following conditions are met:

* If an individual is diagnosed with COVID-19, they must remain out of the program for a minimum of 14 days after the onset of first symptoms

I, (family member name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, parent/guardian of, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, have read and agree to the above sick child policy amendment.

Family member signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_